

POLASÁÍ CÓD IOMPAIR



Cód Iompair

Ráiteas Misin

I gColáiste Naomh Feichín déantar gach dícheall timpeallacht shlán shábháilte a chruthú ina ndéantar oideachas a sholáthar ag díriú ar fhorbairt acadúil, sóisialta agus cultúrtha na scoláirí. Tabharfar aitheantas do thréithiúlacht ar leith na scoláirí agus déanfar iad a oiliúint le bheith ina saoránaigh measúla, réasúnachta, fiúntacha.

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Tá an Cód Iompair seo i bhfeidhm chun go gcuirfear Coláiste slán sábháilte ar fáil a dhéanfaidh freastal ar fhorbairt oideachasúil mhóralta shóisialta na scoláirí. Cuirfear an bhéim ar iompar maith a chothú in ionad a bheith ag gearradh pionóis ar dhroch-iompar. Ar an dtuiscint go gcuireann gaol maith idir scoil agus tuismitheoir go mór le h-éifeacht scoile, is é an polasaí atá againn ná teagmháil rialta a bheith ag an gColáiste le baile maidir le h-iompar agus dul chun cinn an scoláire. Tá deá-chaidreamh idir mhúinteoirí agus scoláirí fíorthábhachtach agus tionchar mhór aige ar iompar scoláirí. Do chuid mhór scoláirí, is ábhar ollmhór tacaíochta dóibh a gcuid múinteoirí.

Réamhrá: Tá an Cód Iompair seo ullmhaithe i gcomhairle le tuismitheoirí, scoláirí, foireann na scoile, Bord Bainistíochta na Scoile agus Bord Oideachais agus Oiliúna Gaillimhe agus Ros Comáin. Tá an polasaí seo ullmhaithe de réir Treoirlínte an Bord Náisiúnta Leasa Oideachais mar atá leagtha síos san Acht Oideachais 2000 Roinn 23.

Le clárú scoláire ag Coláiste Naomh Feichín, tugtar le fios go bhfuil tuismitheoirí/caomhnóirí agus scoláirí ag glacadh le Cód Iompar na scoile seo. Caithfear an Cód a shíniú ag léiriú go bhfuil an Cód léite agat agus go bhfuil ábhar an Cód a ghlacadh, comhaontach agus ceangailteach.

- Tá sé tábhachtach meas a bheith ag daltaí ar threalamh na scoile agus aire a thabhairt do gach rud san scoil. Má dhéantar dochar tá an dalta freagrach as an gcostas.
- Tá sláinte agus sábháilteacht pobal na scoile seo le cinntiú mar sin níl na nithe seo a leanas ceadaithe: Tá cosc iomlán ar ghuma coganta, ar thobac, gléasanna leictreonacha caitheamh tobac, ar dheochanna meisciúla agus ar dhruaí a thógáil nó a bheith ag daltaí (Féach ar pholasaí i leith Úsáid Substaintí).
- Níl cead ag daltaí bheith ag ithe nó ag ól le linn ranganna nó sna seomraí ranga. Tá cead ag daltaí uisce a ól nuair is gá leis sa seomra ranga ach amháin sa saotharlann agus sa seomra ríomheolaíochta, níl deochanna nó bia ceadaithe. I gcás daltaí le cóir leighis speisialta, beidh ár scoil smaointeach i gcónaí ar a gcuid riachtanaisí. Tá ceantair áirithe ainmnithe lena haghaidh ag am sosa agus ag am lóin.
- Déanfar glaochanna gutháin chuig tuismitheoirí ó oifig na scoile amháin. Níl cead ag daltaí gutháin phóca a úsáid do ghnó mar seo.
- Ba chóir do dhaltaí iad féin a lompair i mbealach slán sábháilte ag tús agus deireadh an lae – gan a bheith ag rothaíocht i gclós na scoile agus gan a bheith mar chuid de slua mór ag an ngeata. Ba cheart do dhaltaí a bheith aireach leis an trácht agus sábháilte dá réir.
- Nuair atá dalta as láthair, ba cheart litir ó thuismitheoirí a thabhairt isteach agus é/í ag teacht ar ais ar scoil. Má theastaíonn ó dhaltaí dul abhaile nó go dtí an siopa ag am lóin, caithfidh siad litir a thabhairt don Phríomhoide ag tús na bliana, ag cur an méid sin in iúl.
- Tá sé de dhualgas ar scoláirí a thiomáineann ar scoil gan an feithicil a úsáid ach amháin le teacht chuig an scoil agus le dul abhaile arís. Níl cead feithicil a thabhairt chuig aon ócáid atá eagraithe ag an gColáiste. Níl cead scoláirí eile a iompar sa feithicil muna bhfuil cead scríofa faighte ó thuismitheoirí.
- Níl cead ag scoláirí Aerosols a thabhairt chuig an scoil nó a úsáid sa scoil.

****N.B.****

Ba cheart do dhaltaí gan dearmad a dhéanamh gur ionadaithe na scoile iad gach uair go bhfuil siad in éide scoile ag teacht ar scoil, ag imeacht abhaile, ag am lóin, ar thurasanna scoile nó ar ghnó scoile.

Ról na dTuismitheoirí / Caomhnóirí, agus conas gur féidir le Tuismitheoirí / Caomhnóirí cuidiú i gcás fadhb:

Tá freagracht ar na tuismitheoirí / caomhnóirí tacaíocht a thabhairt do scoil a bpáistí, ba cheart do thuismitheoirí / caomhnóirí a bpáistí a spreagadh chun aitheantas a thabhairt don tábhacht a bhaineann le hoideachas agus foghlaim, leis an nGaeilge agus an chultúir.

Smachtbhannaí:

Nuair a sháraíonn daltaí Cód Iompair na scoile, labhrófar leo, tabharfar breis oibre scríofa dóibh, coigistiú sealadach na maoine, athshannadh an phlean suíocháin ranga, cúnamh i gcothabháil timpeallachta scoile, a bheith curtha ar thuairisc, coinneofar siar iad, labhrófar le tuismitheoirí, caillfear pribhléidí, déanfar cuntas scríofa, agus cuirfear daltaí ar fionraí inmheánach, ar fionraí nó ar eisiamh scoile.

Beidh coinneáil siar ar siúl tar éis na scoile nó ag am a mheasann lucht bainistíochta na scoile a bheith oiriúnach. Dalta nach bhfreastalaíonn ar an gcoinneáil siar, breathnófar ar seo mar shárú tromchúiseach smachta.

A bheith curtha ar thuairisc: Ní mór don dalta an fhoirm thuairisce a thabhairt don mhúinteoir ag tús gach ranga agus líonadh an múinteoir ábhair an fhoirm ag deireadh na ranga. Ní mór an fhoirm a thabhairt don oide ranga / bainistíocht roimh dul abhaile gach lá. Caithfidh tuismitheoirí / caomhnóirí an tuairisc a shíniú gach oíche.

Fionraí Inmheánach: Déanfar teagmháil le tuismitheoirí / caomhnóirí ó bhainistíocht agus beidh orthu bualadh leis na húdaráis scoile. Beidh ar an dalta fanacht in éineacht le ball den fhoireann ar feadh an lae agus beidh obair ranga le cur i gcrích.

Fionraí: Déanfar teagmháil le tuismitheoirí / caomhnóirí ó bhainistíocht agus beidh orthu bualadh leis na húdaráis scoile. I gcúinsí áirithe d'iompar do-ghlactha is gá chun an dalta a chur ar fionraí nó a eisiamh go sealadach ó Choláiste Naomh Feichín. (Féach Polasaí Fionraíochta agus Díbeartha).

Eisiamh: I gcúinsí áirithe iompair do-ghlactha is gá ar mhaithe le leas an phobail uile na scoile an scoláire a chur ar fionraí nó a eisítear. I gcás smachtbhannaí fionraí nó eisiamh a chur i bhfeidhm, beidh Choláiste Naomh Feichín ag tabhairt aird chuí ar chearta agus ar fhreagrachtaí taca san Acht Oideachais, 1998, an tAcht Leasa 2000 agus faoi Acht 31 den Acht Gairmoideachais (Leasú) 2001, agus na Prionsabail le cothroime agus ceartas aiceanta. Is cothroime nós imeachta ceart bunúsach de gach duine aonair ag déileáil le húdaráis. Tá sé de cheart ag gach pobal ionchas dlisteanach a bheith acu go mbeidh scoileanna ag leanúint na prionsabail seo i ngach cás, go háirithe agus iad ag déileáil le fionraí agus eisiamh. (Féach Polasaí Fionraíochta agus Díbeartha).

Achomharc a dhéanamh

Tá cead ag tuismitheoirí, nó scoláire atá ós cionn ocht mbliana déag d'aois, achomharc a dhéanamh chuig Bord Oideachais agus Oiliúna na Gaillimhe agus Ros Comáin sa chás go mbíonn scoláire curtha ar fionraí le haghaidh fiche lá sa scoilbhliain de réir Mír 29 den Acht Oideachais 1998.

Déanfar athbhreithniú ar an gCód Iompair san Earrach 2025.

Cathaoirleach, Bord Bainistíochta

Dáta

Príomhoide

Promoting Good Behaviour

The following behaviour is expected:

- Students are required to conduct themselves in a respectful, appropriate and orderly manner at all times in the school. Students must always be courteous and mannerly towards each other, all teachers, all school employees and school visitors. A positive, respectful and enjoyable atmosphere should be promoted in the school. We encourage the acceptance of everyone's individuality and extend to everyone the opportunity to take part in all aspects of school life.
- Punctuality is required for school every morning, for all classes, for every appointment and games. To this end, be punctual and have all necessary equipment prepared before the beginning of class. Students should go to their lockers 3 times daily, at the beginning of the school day, at break and at lunch times. **Students with special needs will be accommodated regarding the issue of locker organisation.** If a student is late arriving for school, they must report to the office, sign the register and show a note explaining their lateness. **If tardiness persists, a meeting will be arranged with parents to discuss this issue.**
- All students must be always attired in full neat, clean uniform (school jumper, T-shirt, Trousers and suitable footwear). The wearing of our school uniform promotes equality and a sense of identity and cohesion among the student body. Our uniform should be worn with pride and students must conduct themselves in an appropriate manner at all times when wearing their uniform. **Students in breach of this rule will warrant sanctions deemed appropriate by the management.**
- Students and their parents are obliged to adhere to the Netbook Agreement.
- **"Gaeilge"** is the language of communication in the school and all students must respect this rule. Students will use the Irish version of their name and surname unless alternative arrangements are made.
- Out of respect and courtesy, and in order to maintain an uninterrupted learning environment all mobile phones and other electronic devices must be **switched off**, as opposed to silent mode, during school hours. All recording/listening/photographic devices are strictly banned. If a student is seen with any of these items, they are presumed to be in use and will be confiscated immediately. Confiscated mobile phones/items will only be returned directly to a parent/guardian. **Students in breach of this rule will warrant sanctions deemed appropriate by the management.**
N.B. It will be regarded as a serious breach of the Code of Behaviour if pictures or recordings of staff/students are made or/and disseminated without prior permission. In exceptional circumstances, with their teachers' permission, a student/students may be allowed to use their mobile phones to photograph projects and/or experiments.
- The wearing of jewellery is limited. Health and Safety regulations must be respected. Body pierced jewellery should only be worn in the ears and limited to one small discreet pair, in the case of nose jewellery, one discreet nose stud may be worn and no other facial rings or piercings allowed.
- Makeup is limited to senior students only and must be worn extremely discreetly.

Parents are always welcome in the school. They are an important part of our school community and are always welcome following arrangement of an appointment through the office.

Parents/guardians will be kept informed each time the Code of Behaviour is breached through the following methods: notes in school journal, phone call home, letter home, text message home, parent/teacher meetings, individual meetings. If a parent wishes to meet with a teacher for any reason they must make an appointment through the office.

Strategies for promoting positive behaviour, progress and effort.

In implementing the Code of Behaviour, the promotion of positive work values should be borne in mind. This is encouraged in the following ways:

Verbal praise, an encouraging word or smile, writing an encouraging comment in the student's copy or journal, student affirmation at school assembly, awards evening ceremony, writing a favorable comment on the record of exam results.

Teachers and Management will endeavor to maintain a consistent and fair approach to supporting positive behaviour by:

- Fostering mutually respectful relationships between students, parents/guardians and all staff in our school.
- Rewarding positive behaviour and learning achievements/efforts and general progress.
- Following and adopting clearly defined procedures/sanctions in an effective, fair and helpful manner.
- Implementing appropriate teaching strategies and mixed methodologies to enable students to achieve their potential.
- Supporting students through an effective pastoral care system and through the "Social, Personal and Health Education" programme.

N.B: This above list is not an exhaustive list.

Sanctions: Examples of sanctions that may be used in response to breaches of discipline:

When students are in breach of discipline, sanctions will be imposed which range from verbal reprimand, extra written work, temporary confiscation of property, reassignment of the class seating plan, assistance in the maintenance of the school environment, being placed on report, detention, parental notification, loss of privileges, written record of misbehaviour, in-house suspension to school exclusion.

Detention will be held after school or at a time considered appropriate by school management. Failure to report for detention is regarded as a serious breach of discipline.

Being placed on report: The student must present the report form to the teacher at the start of each class and the subject teacher completes the report form at the end of class. The form must be presented to the class tutor/management before going home each day. Parents/guardians must sign the report each evening.